

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Eleven Hundred Eighty-three

Agenda

July 26, 2016

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, July 26, 2016 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

Juan Carlos Bellu, Chairman

Carmen Memoli, Vice Chairman

Joseph Bilotta, Commissioner

Deborah Clement, Commissioner

Charles Valvano, Commissioner

Tariq Siddiqui, Alt. Commissioner

Stephen Acropolis, Executive Director/Sec'y.-Treas.- Absent

James Gluck, Esquire, Counsel

Rosemary Rosetto, Controller

Nicholas Otten, Authority Engineer

Bernard Rutkowski, Regulatory Compliance/Safety Officer

Cindy Toye, Temp Administrative Bookkeeping Specialist

Georgia Benyola, Executive Secretary/Assistant Secretary

Meeting #1183 was called to order at 4:30 p.m., July 26, 2016 by Chairman Bellu.

Ms. Benyola, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P. L. 1975, c. 231, notice of this meeting was posted on the Township Bulletin Board, the Authority Bulletin Board, filed with the Clerk's Office, and published in the Asbury Park Press.

Ms. Benyola called the roll. Mr. Siddiqui, Mr. Valvano, Mrs. Clement, Mr. Bilotta and Mr. Memoli and Mr. Bellu were present.

Minutes of Meetings for Approval

A. Meeting #1182

June 28, 2016

New Submission

A motion was made by Mr. Memoli and seconded by Mrs. Clement to approve the minutes of Meeting #1182 June 28, 2016 as written. A roll call vote was taken with Mr. Memoli, Mrs. Clement, Mr. Valvano and Mr. Bilotta all casting affirmative votes. Mr. Bellu abstained due to his absence.

A motion was made by Mrs. Clement and seconded by Mr. Bilotta to approve the minutes of the Executive Session #1182 June 28, 2016 as written. A roll call vote was taken with Mrs. Clement, Mr. Bilotta, Mr. Memoli and Mr. Valvano all casting affirmative votes. Mr. Bellu abstained due to his absence.

Disbursements

A motion was made by Mrs. Clement and seconded by Mr. Bilotta to approve payment of the disbursements as listed in the amount of \$813,900.72. A roll call vote was taken with Mrs. Clement, Mr. Bilotta, Mr. Memoli, with the exception of Dynamic Testing Service, Mr. Valvano and Mr. Bellu all casting affirmative votes.

There are no additional disbursements listed.

Ratification of Investment & Transfer Resolutions

A motion was made by Mr. Bilotta and seconded by Mrs. Clement to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mr. Bilotta, Mrs. Clement, Mr. Valvano, Mr. Memoli and Mr. Bellu all casting affirmative votes.

Financial Reports

A motion was made by Mr. Valvano and seconded by Mr. Bilotta to enter the financial reports 6A-F into the record. A roll call vote was taken with Mr. Valvano, Mr. Bilotta, Mrs. Clement, Mr. Memoli and Mr. Bellu all casting affirmative votes.

Finance & Investments:

Mr. Valvano reported that during the month, the ten year Treasury Bond had an all time low of 1.35%. The lowest ever since 1790. Mr. Valvano had a discussion with the Controller and mentioned that since most of our money was going into the ground, the budget was amended to accommodate all the Rehabilitation Projects being completed. Since we do not have the money for CMOs at this time and with the Treasury Bond currently at 1.57%, the decision was made to let our reserves build up. Mr. Valvano also noted that Harmony Bank was purchased by Lakeland Bank from North Jersey.

A motion was then made by Mr. Valvano and seconded by Mrs. Clement to reinvest the available funds of \$92,221.94 to Ocean First Trust account. A roll call vote was taken with Mr. Valvano, Mrs. Clement, Mr. Memoli, Mr. Bilotta and Mr. Bellu all casting affirmative votes.

Operating Reports

A motion was made by Mr. Memoli and seconded by Mrs. Clement that the operating reports be accepted as presented. A roll call vote was taken with Mr. Memoli, Mrs. Clement, Mr. Valvano, Mr. Bilotta and Mr. Bellu all casting affirmative votes.

Development Applications/Major Sub Divisions

A motion was made by Mrs. Clement and seconded by Mr. Bilotta to approve the tentative/final application for Sub-Division D-1046, Rt. 70 & North Maple Avenue. A roll call vote was taken with Mrs. Clement, Mr. Bilotta, Mr. Memoli, Mr. Valvano and Mr. Bellu all casting affirmative votes.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, August 23, 2016 at 4:30 p.m. Mr. Bellu informed the Board that he will not be able to attend.

Adoption of Resolutions/Approvals

9A-2B Resolution to Purchase Truck

A motion was made by Mr. Bilotta and seconded by Mr. Valvano to authorize the purchase and delivery of one (1) New/Unused 2017 Ford Super Duty F-550 DRW (X5H) 4WD Super Bab 186" WB 84" CA XL With Rugby 11' 3-4 yard Stainless Steel Eliminator LP Dump Body, installed through the National Joint Power Alliance bid number 102811 in the amount of \$90,656.00. A roll call vote was taken with Mr. Bilotta, Mr. Valvano, Mrs. Clement, Mr. Memoli and Mr. Bellu all casting affirmative votes.

9A-3 Resolution to Ratify APV Technologies, LLC

A motion was made by Mrs. Clement and seconded by Mr. Bilotta to ratify the resolution awarding contract to APV Technologies, LLC for procurement, consulting and implementation of Microsoft Dynamics Customer Relationship Management (CRM) Software. A roll call vote was taken with Mrs. Clement, Mr. Bilotta and Mr. Valvano all casting affirmative votes. Both Mr. Memoli and Mr. Bellu abstained.

Unfinished Business

None

Committee Reports

Legal

1. EREZ -Mr. Gluck reported that there was another settlement conference with Erez Healthcare and Stonefield Investments still trying to negotiate an acceptable dollar figure for the payoff.
2. Conrail – The progress on the Conrail lease is that we expect to hear from them by now. They sent the documents to their real estate department in June and we expected to receive them by today but we didn't; however, we hope to receive them in a day or two.
3. Mr. Gluck mentioned that he approved the offer letter on the condemnation proceeding and they were being mailed today.
4. Mr. Gluck also mentioned that he will contact and find out from the title company when the rest of the legal fees would be received regarding the Kara Homes project.
5. Mr. Gluck concluded by noting that they have no new lawsuits to defend.

Engineering

Engineering Committee met on July 22, 2016, with Mrs. Clement, Mr. Siddiqui and Mr. Otten present. The following are some highlights from the Committee's meeting:

1. Mrs. Clement reported that Pump Stations 6, 13 and their newly installed supplemental force mains are complete and operating. This includes complete roadway restoration along the new force main paths.

2. Mrs. Clement mentioned that approximately 90 laterals and 17 manholes have been lined as part of our three lining contracts. She also mentioned that approximately 115 tons of debris have been removed from the 42" and 48" diameter pipes that began on July 12th.
3. Mrs. Clement reported that the second quarter preliminary data of flow to OCUA was received. Mr. Otten announced that the Authority is on track to finish the year with a flow of approximately 2.8 billion gallons. Prior to year 2011, the OCUA had recorded the annual Authority's flows as averaging 3.2 billion gallons. Mrs. Clement stated that the Authority can be proud of the Engineering Department's success in reducing these flows in the last five years.
4. Mrs. Clement concluded by mentioning that the Committee would like to recommend to the Board that we add our "Cut & Cap" services to our website. Mrs. Clement asked for some input from Counsel and the Board.

Mr. Gluck mentioned that the Cut & Cap service started as a pilot program and still is in that phase as it's not formally adopted but it can be placed on the website as a pilot program. If the Board agrees to permanently adopt this program, we can prepare a resolution and include it in our rate schedule.

Mr. Bellu also mentioned to Mrs. Rosetto that he would like to include a letter with the billing notice this year mentioning our services. He asked that the billing department mark their calendar accordingly to make sure the letter would be prepared and approved in plenty of time.

Personnel

Mr. Memoli had no personnel updates at this time.

Land Use

Mr. Bilotta had no updates other than what had already been reported by Counsel.

Public Comment

Chairman Bellu opened the meeting to comments from the public. With no public comments, Chairman Bellu closed the public portion of the meeting.

Correspondence

A letter was received by a ratepayer who proceeded to say that he hired a contractor, who specialized in blocked waste lines, to address his back-up only to find out that his blockage was at the curb and not in his line. After being charged an exorbitant amount, he was told to contact the TRMUA. The line crew arrived within the hour, started digging, replaced the broken pipe, added a new cleanout, added stone for protection and did a thorough testing from his home to make sure it was running smoothly. He continued to say that the crew did a tremendous job and commended them for their hard work and effort. They did not stop until the job was completed, even though it was one of the hottest days of the month. He was very impressed with the work ethics of the crew and now also has a deep respect for the TRMUA.

Resolution to Enter Executive Session

No resolution was required as no meeting was held.

With no further business before the Board, a motion was made by Mrs. Clement and seconded by Mr. Valvano to adjourn the meeting at 4:50 p.m. The motion was carried by a unanimous voice vote.