

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Eleven Hundred Eighty-six

Agenda

October 25, 2016

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, October 25, 2016 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

Juan Carlos Bellu, Chairman - Absent

Carmen Memoli, Vice Chairman

Joseph Bilotta, Commissioner

Deborah Clement, Commissioner - Absent

Charles Valvano, Commissioner

Tariq Siddiqui, Alt. Commissioner

Stephen Acropolis, Executive Director/Sec'y.-Treas.

James Gluck, Esquire, Counsel

Rosemary Rosetto, Controller

Nicholas Otten, Authority Engineer - Absent

Bernard Rutkowski, Regulatory Compliance/Safety Officer

Cindy Toye, Temp Administrative Bookkeeping Specialist - Absent

Georgia Benyola, Executive Secretary/Assistant Secretary

Meeting #1186 was called to order at 4:30 p.m., October 25, 2016 by Vice-Chairman Memoli.

Ms. Benyola, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P. L. 1975, c. 231, notice of this meeting was posted on the Township Bulletin Board, the Authority Bulletin Board, filed with the Clerk's Office, and published in the Asbury Park Press.

Ms. Benyola called the roll. Mr. Siddiqui, Mr. Valvano, Mr. Bilotta and Mr. Memoli. Mr. Bellu and Mrs. Clement were absent. For the record, Mr. Acropolis mentioned that Mr. Bellu was out of State and Mrs. Clement had a home emergency that she had to attend to this afternoon. Mr. Siddiqui will be voting in their absence.

Minutes of Meetings for Approval

A. Meeting #1185 September 27, 2016 New Submission

A motion was made by Mr. Bilotta and seconded by Mr. Valvano to approve the minutes of Meeting #1185 September 27, 2016 as written. A roll call vote was taken with Mr. Bilotta, Mr. Valvano. Mr. Siddiqui and Mr. Memoli all casting affirmative votes.

Disbursements

A motion was made by Mr. Valvano and seconded by Mr. Bilotta to approve payment of the disbursements as listed in the amount of \$979,686.32. A roll call vote was taken with Mr. Valvano, Mr. Bilotta, Mr. Siddiqui and Mr. Memoli, with the exception of RX reimbursement for Georgia Benyola, all casting affirmative votes.

Additional disbursements

A motion was made by Mr. Valvano and seconded by Mr. Bilotta to approve the additional disbursement as listed in the amount of \$5,338.06. A roll call vote was taken with Mr. Valvano, Mr. Bilotta, Mr. Siddiqui and Mr. Memoli all casting affirmative votes.

Ratification of Investment & Transfer Resolutions

A motion was made by Mr. Bilotta and seconded by Mr. Valvano to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mr. Bilotta, Mr. Valvano, Mr. Siddiqui and Mr. Memoli all casting affirmative votes.

Financial Reports

A motion was made by Mr. Bilotta and seconded by Mr. Siddiqui to enter the financial reports 6A-F into the record. A roll call vote was taken with Mr. Bilotta, Mr. Siddiqui, Mr. Valvano and Mr. Memoli all casting affirmative votes.

Finance & Investments:

Mr. Valvano reported that today in the Wall Street Journal they stated that there was only a 9% chance that the Federal Reserve is going to raise rates before the election. Realistically, according to Fed headlines, it will probably be sometime in December. Mr. Valvano stated that we will continue building our reserves and wait for the rates to go up in the future.

A motion was made by Mr. Valvano and seconded by Mr. Bilotta to reinvest the available funds of \$80,927.90 to Ocean First Trust account. A roll call vote was taken with Mr. Valvano, Mr. Bilotta, Mr. Siddiqui and Mr. Memoli all casting affirmative votes.

Operating Reports

A motion was made by Mr. Siddiqui and seconded by Mr. Bilotta that the operating reports be accepted as presented. A roll call vote was taken with Mr. Siddiqui, Mr. Bilotta, Mr. Valvano and Mr. Memoli all casting affirmative votes.

Development Applications/Major Sub Divisions

There were no applications submitted for approval.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, November 22, 2016 at 4:30 p.m. Mr. Bilotta will be away at that time.

Adoption of Resolutions/Approvals

A motion was made by Mr. Bilotta and seconded by Mr. Valvano approving the following resolutions, 9A-2B through 9A-8:

2B. Authorization was given to purchase (1) Ingersoll Rand Gasoline Powered Compressor, under State Contract #79875, from Grainger, Inc., 5845 Grand Avenue, Maspeth, NY 11378 at a total cost not to exceed \$3,740.00; and

2C. Authorization was given to purchase (1) United Trailers 8.5'x16' enclosed trailer, under State Contract #82779, from FDR Hitches, 129 West Westfield Avenue, Roselle Park, NJ 07204 at a total cost not to exceed \$7,067.20; and

2D. Authorization was given for the acquisition and installation of a Manitowoc Model IY-0304-161 ice machine and bin from Dash Mechanical, LLC., P.O. Box 1718, Brick, NJ 08723 at a total cost not to exceed \$4,930.00; and

3. Authorization was given to approve Change Order No.1 Final for the extra work needed to successfully complete the contract for the Paving of Pump Stations 9 & 16 and that the contract issued to Johnson Baran Corp., be increased by \$6,794.00 and the contract be commensurately increased from \$34,155.00 to \$40,949.00; and

4. Authorization was given to approve a subsidiary 2 yr. contract for supply & delivery of Super Grade gasoline with Riggins, Inc., Vineland, NJ as awarded by the lead agency, Stafford Township and that the Executive Director is hereby authorized to execute and the Assistant Secretary to attest to the proposed form of agreement; and

5. Authorization was given to the QPA to advertise for the receiving of proposals for Janitorial Services and for the preparation of the formal proposal specifications; and

6. Authorization was given to the Safety Officer to advertise and sell the surplus personal property no longer needed for public use and that the Toms River MUA 2016 Auction Items be posted on the internet at GovDeals auction website at www.govdeals.com; and

7. Authorization was given to award bid for the Printing and Mailing of the 2017 Sewer Bills and Reminder Notices to Advanced Computer Concepts, Inc. t/a TREC, 808 Lowell Ave., Toms River, NJ and that the Executive Director is hereby authorized to execute and the Assistant Secretary to attest to the proposed form of contract; and

8. Authorization was given to award bid for the PS 16 Storage Room Floor & Wetwell Staircase Replacement Project to C&H Industrial Services, Inc., 542 Penny Street, Franklinville, NJ 08322, in the amount of \$143,500.00.

A roll call vote was taken with Mr. Bilotta, Mr. Valvano, Mr. Siddiqui and Mr. Memoli all casting affirmative votes.

Unfinished Business

None

Committee Reports

Legal

1. EREZ - Mr. Gluck reported that the EREZ case is dismissed. The tax sale certificate was assigned to a congregation. Counsel sent a copy of the assignment he received to Mrs. Rosetto and Mr. Acropolis.

2. Conrail – Mr. Gluck stated that the Conrail leases executed by the Director, together with the checks, were handed to him this afternoon from Ms. Benyola. Counsel will send the documents off to Conrail for November 1, 2016.

3. Easement – Counsel reported that they are wrapping up the final settlement for the easement that was needed and his associate, Mr. Leone will be completing it in the next couple of weeks and send it over to the Georges for their review and final comment.

4. Mr. Gluck did mention that he noticed from the operating reports that two damage incidents are being assigned to him for resolution. Mr. Acropolis proceeded to say that a contractor, doing work for the County, damaged one of our manhole covers and attempted to fix the frame but

never notified the TRMUA. The Authority tried on many occasions to contact Ocean County and their contractor, Earle Construction, but to no avail. The invoice for the repairs was filed with both parties. The decision to send it to Counsel was agreed upon by the Director and Safety Officer.

Engineering

Mr. Siddiqui reported that on September 30, 2016, the 42" & 48" Pipe Cleaning/TV Capital Project was completed and the 822 TONS of debris from the large diameter pipes has been removed and disposed from the 3 ½ miles of pipe.

Mr. Siddiqui also mentioned that the PS 16 Structural Capital Project had their bid opening and that Mr. Gluck reviewed and prepared the resolution that was approved earlier in the meeting by the Board.

Land Use

Mr. Bilotta stated that the Conrail leases have been executed and given to Mr. Gluck for finalization.

Personnel

Mr. Memoli noted that the Personnel Committee does not have any items to discuss this month.

Public Comment

Vice-Chairman Memoli opened the meeting to comments from the public. With no public comments, the Vice-Chairman closed the public portion of the meeting.

Correspondence

A phone message was received by the Director from a builder who was very pleased with the attentiveness, professionalism and efficiency from the TRMUA Field Operations department. The Director noted that when we receive such calls or letters, he likes to pass them on to the Commissioners.

Resolution to Enter Executive Session

No resolution was required as no meeting was held.

With no further business before the Board, a motion was made by Mr. Siddiqui and seconded by Mr. Valvano to adjourn the meeting at 5:45 p.m. The motion was carried by a unanimous voice vote.